

For Office Use (only)
Received Date _____
Consumer No. _____



Application form to be used by L & MV indenting consumer/a consumer requesting for Supply/Additional Load/Shifting/Extension of Service/Change of Name/Changeover of Supply- Annexure

To:

The Commercial Head
India Power Corporation Limited

Sir,

1. I / We hereby request for an inspection, of my / our premises address of which is given below, by your authorised representative, and preparation as also supply of an estimate by you to me / us, giving in requisite details of the expenditures to be borne by me / us in terms of the regulations made under section 46 of the Electricity Act, 2003, together with the deposit(s) to be made by me / us in terms of the applicable Regulations for the purpose of getting new connection for supply of electricity at my/ our premises at MV/LV having an expected connected load of KW/HP for domestic / commercial/ industrial/(other purpose to be mentioned) purpose/ extension of load of the existing service at my / our premises having Consumer No. from KW/HP to KW/HP as estimated by my / our licensed electrical contractor / alteration of service, namely(indicate the nature of alteration of service) as indicated in the attached hand drawn sketch (attach hand drawn sketch if required) at my / our premises having Consumer No.....
2. I / We am / are depositing herewith an earnest money of Rs. Please adjust the earnest money with the amount that will be determined to be recoverable from me / us as reasonable expenditure under the regulations made under section 46 of the Electricity Act, 2003 for providing new connection(s) / expenditure for extension of load / expenditure for alteration of service and requisite deposit(s) to be made by me / us under the applicable Regulations. After making such adjustments, if any amount still remains outstanding, the same may be adjusted with my / our electricity consumption bill(s) or refunded to me / us.
3. I / We hereby inform you that I / we am / are the owner(s) / occupier(s) of the premises and I / we enclose copy of documents establishing sufficient proof of my / our bonafide occupation of the premises (viz., Passport / Voter Identity Card / Rent Bill / Rent Control Challan / Telephone Bill / Municipal or any other Tax Bill / any other document issued by any Ministry or Department of Government showing his occupancy in the premises etc.) / ownership of the premises.
4. I / We hereby inform you that I / we intend to take meter on rental basis or by purchasing the meter through depositing the cost of the meter.
5. I / We hereby further declare that there is no other service connection / line live or disconnected, given/ was given by you in my / our name(s) in the premises for which the new service connection is being applied for.
6. I / We hereby further declare that I/we have service connection in my / our name(s) in the premises at (address of the premises) where electricity is supplied by you and that there is no outstanding dues in respect of that service connection. The full address of my / our premises, which will be inspected by you for the aforesaid purpose, Telephone No./ important land mark (if any) and nearest pole no. (if available) are given below.

Address:

Important Landmark:

Nearest pole No. (if available) :

Yours faithfully,

Telephone No :

Identification Type:

Witness (1)

Name :

Address

Identification Type:

Signature

Witness (2)

Name :

Address

Identification Type:

Signature

Note:

- 1) Please strike out inapplicable items.
- 2) Please attach, if possible, a small sketch (not to scale) indicating the location of the premises
- 3) EMD for Industrial Purpose Rs 2000/- ,2) For Commercial Purpose for contract demand 10 kVA & above Rs 1000/- 3) For purposes other than 1 and 2 Rs 200/- (Application form without EMD Shall not be accepted)
- 4) Earnest money will be accepted through Banker's cheque or Draft of Cash only
- 5) I / we understand that for online application in place of my / our signature(s) and signature(s) of witnesses(s), as appearing in this form, my / our or the witnesses, Land lord, Unique Identification Nos of Voter Identity Card / Aadhaar card / Driving License / Passport may be used. I/ we undertake that each of such Unique Identification Nos is genuine and I / we indemnify and keep the Licensee indemnified against any claim etc arising out of using such Unique Identification Numbers in place of respective signatures and or the statements made in the said form. I / we understand that in case there is any dispute in this regard and / or any statement made in the application the supply will be liable to be disconnected.
- 6) Kindly fill 1) Annexure A first,2) after receipt of Estimate Please complete Annexure B along with Way Leave , attachments etc.

Applicant Signature

Date:

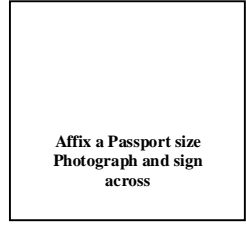
For Office Use (only) Received Date _____ Consumer No. _____ _____

Application form to be used by L &MV indenting consumer/a consumer requesting for Supply/Additional Load/Shifting/Extension of Service/Change of Name/Changeover of Supply- Annexure B

Note: Intending consumers are requested to fill and sign this form clearly and legibly. Please strike out words or clauses which are not applicable.

I/We hereby submit application for:

- New Connection Additional Load Reduction of Load
 Change of Name Shifting Changeover of Supply



1. Applicant Name Mr / Mrs. / Ms . (In Block Letters)

First Name

Middle Name

Occupation/Designation

Address at which the supply is required

Flat No. /Building Name

Lane/Street

Landmark

Town/City/District Pin

Area of Premises Sq.mtr Pin

Landline No. Mobile No.

E-mail

Bank Account No.

Bank Name / Branch

Existing Consumer A/ct No. Meter No

Type of Premises (tick as applicable)

- Owned Rented Lease Other (Specify) _____

Category of Premises (tick as applicable)

- Multistoried Bldg Flats Bungalows Other (Specify) _____

In case of premises on Rent or Lease or not owned by applicant or in case of change of Name,

Name of the Owner/Name as per current Record

Present Address
Flat No. /Building Name

Lane/Street/Road

Phone No. Mobile No.

Email ID

City/District/Town Pin

Applicant Signature

Date:

2. 2.1 Requirement for (Please tick appropriate box):

Residential Commercial Non-Commercial Educational Construction Power

Others (LV/MV) Specify _____

2.2 Details of the Apparatus

	No. of Equipments	No. of Points	Wattage of each	Voltage	Total Wattage
a.	Incandescent Lamp				
b.	CFLs Lamp				
c.	Fluorescent Lamp				
d.	LED Lamps				
e.	Fans				
f.	Refrigerator				
g.	Geysers				
h.	Air Conditioner				
i.	Water Motors				
j.	Television				
k.	Ovens/Microwaves				
l.	Washing Machine				
m.	Mixer Grinder Machine				
n.	Electric Audio /Video System				
o.	Other (+)				
p.	Plug -5/15/30 Amp				

Total No. of Points
Total Wattage
Contract Demand

Total

_____ kW
_____ kVA

(In case of any other apparatus attach a separate sheet with specific Wattage)

3. The wiring is carried out/certified by the following Licensed Electric Contractor

Name _____
 Address _____
 Tel No. _____
 E-Mail _____

Rubber Stamp

License No.

Valid Up to

4. Applicant's Present address for Correspondence

Flat No./Building Name

Lane/Street

Phone No. Mobile No.

Email ID

City/Town/District Pin

5. For Consumers already Connected

Present Category of Load

Domestic Commercial Others (Specify) _____

Consumer No.

5.1 For Changeover of Supply

Meter No. CA

No. _____

The Meter will be provided by

Existing Distribution Licensee New Distribution Licensee

5.2 For Extension/Reduction of Load under Existing Service

Reduction Addition

Newly Connected/Applied Load (KVA)

Applicant Signature

Date:

Central Office: Sector 10, Dighergadh, Baranagar - 713 332, Phone No. 0341 6600459/454/455, Fax: 0341 660 0464
 Registered Office: Plot No. X-1, 2 & 3, Block EP, Sector-V, Salt Lake City, Kolkata - 700 091, Phone No. 033 6609 4308-10, Fax: 2357 7546
 Visit us at www.indiapower.com

Present sanctioned Load

Grid for Present sanctioned Load

5.3 For Alteration of Services

Nature of Alteration

Category, Phase, Shifting, Others (Specify)

Consumer No.

Grid for Consumer No.

*Note: Rough Sketch is to be compulsorily attached

6. 6.1 Earnest Money Deposit (EMD)

Being Paid by Cash, Pay Order, Pay Order No.

Bank, Amount

** 1)For Industrial Purpose Rs 2000/- ,2) For Commercial Purpose for contract demand 10 kVA & above Rs 1000/- 3) For purposes other then 1 and 2 Rs 200/- (Application form without EMD Shall not be accepted)

7. Agree to download Electricity Bill from Website : Yes No (Applicant opting for download will not receive physical Bill)

Terms & Conditions

The Applicant do hereby declare and agree:

- 1. That the Applicant is a lawful occupant... 2. That the Applicant has requested to provide a service connection... 3. That the Applicant declares that he has clearly understood... 4. That the Applicant shall indemnify against all proceedings... 5. That the Applicant shall pay the electricity consumption bills... 6. The Applicant ratify that the wiring within its/their premises... 7. That every charge of electricity/any other sum... 8. That the Applicant shall not to provide any unauthorized connection... 9. That the Applicant shall be solely responsible for any claim... 10. That the Applicant shall be responsible for safe custody of Meters... 11. That the Applicant shall allow clear and unencumbered access... 12. The Applicant shall not change the name, increase or decrease... 13. That the Applicant shall pay the Additional Security Deposit... 14. The service line and /or the dedicated distribution facility... 15. In case the supply requires installation of distribution transformer... 16. The applicant shall be under an obligation to provide the complete details... 17. The Applicant who has defaulted in payment of Electricity Bills... 18. The Applicant shall be liable to pay any difference between the amount... 19. The Applicant shall submit Way Leave Permission as per Form No 1... 20. In Case of Transfer of Service/Meter due to Change of Ownership... 21. All the above declarations given by the Applicant shall be construed...

Applicant Signature

Date:

Rough Sketch of the Premises (Approved Drawing by Corporation /Municipality duly signed)

Signature of the Surveyor/Engineer

Date:

Applicant Signature

Date:

Central Office: Sector-10, Didergarh, Burdwan – 713 332. Phone No. 0341 6600459/454/455, Fax: 0341 660 0464
Registered Office: Plot No. X- 1, 2 & 3, Block EP, Sector-V, Salt Lake City, Kolkata – 700 091. Phone No. 033 6609 4308-10, Fax: 2357 7546
Visit us at www.indiapower.com

Way Leave Permission

To

India Power Corporation Limited

.....

..... (Address of the Licensee)

Sir,

I / We have no objection to allow the fixing and erection of the necessary apparatus on or within the premises at

.....owned by me / us, for effecting service

connection to the premises at owned /

occupied by Sri/ Smt./ M/s. son / daughter / wife of

.....

I / We have no objection if the service line passes over / along / across / under premises at

..... owned by me / us for effecting service connection to the premises at

..... owned / occupied by Sri / Smt./ M/s.

..... son / daughter / wife of

Yours faithfully,

Signature

(Name in full)

Address

.....

.....

Date

We hereby agree to take up & solve all Way-leave problems that might arise during execution of work or subsequent maintenance jobs of our tee-off line & terminal arrangement. For such activities we shall request India Power officers for support & co-operation

Applicant Signature

Date: